G⊗SpotCheck

Save-A-Lot App User Guide

Tasks

availabloz

display(s) are in-store?

all, Large

Cancel

0

rdy Merchandising

equired tasks before the end of

No

- 1. Go-Spot-Check App Download
- 2. Completing Missions
- 3. FAQs

GøSpotCheck

Save-A-Lot User Guide

Back		10 AM	* 🗖
≡	Choose	e a Place	
	O. Georgeh Theor	Discos	
	Q Search These	e Places	
	Allow "GoS	potCheck" to	
	access your	the app?	
	Allowing location	in access lets you	
	complete your mis	sions at places near	
	complete y	our missions.	
	-		_
	Don't Allow	Allow	
			_
	List	Мар	

🖬 I VZW Wi-Fi 🗢	11:00 AM	103 🔳
≡	Choose a Place	
Q Search Thes	e Places	Cancel
Aldi 2503 S. Highv 34711-6788	vay 27, Clermont, FL	0.0mi
• Walmart 1450 Johns L	ake Rd, Clermont, Fl	0.0mi . 34711
A	dd a New Place	
List	N	lap



Directions to a Place

After you have selected a Place, you can get directions by tapping the map icon with the blue pin to the left of the Place name/address.

From this map, tap the small blue car icon to the right of the Place title to open directions in Google® Maps or Apple® Maps.

əil VZW Wi-Fi 숙 10:42 AM 1 양 후 🗖)
G@SpotCheck	
Email Address	
Password	
Sign In	
Forgot Password? New user? Start here.	
Are you a guest user?	



Sign In

Enter your Save a Lot store-specific email address:

retail.store.xxxx@instore.save-alot.com

Enter your password. Your password is "savealotxxxx", meaning the word "savealot" with a lower case "s", followed by your 5-digit store number.

If you have questions about logging in, please contact GoSpotCheck support (see page 4). They will be able to assist you.

Activate Location

Download the GoSpotCheck app for your smartphone using the link in your

email invitation, or by searching for

You must click "Allow" when asked

The app is location-dependent and

based on your GPS location as well

will update you with available missions

as your Save-A-Lot store association.

about location services.

"GoSpotCheck Team" in the App

Services

Store.

Select a Place for additional info or to begin a Mission.

Pull down on the Choose a Place screen to refresh Places and Missions.

Please note: You will only have access to the Aldi and Walmart locations that are closest to your assigned Save-A-Lot store. These are the locations where you will be conducting your price checks.





When you select a Place from the Choose a Place Screen, you will be brought to the Place Details page. From here you can choose to complete your Price Check Mission or view additional information about the Place.



Missions

Missions

Lake Rd, Clermont

Contacts

History

P+

No Contacts Available Add a contact using the button

Contacts

History



Contact information for each Place can be stored within the GoSpotCheck application. After selecting the appropriate Place, access Contacts by tapping the 'Contacts' tab at the bottom of the screen.

Add additional contacts by tapping the new contact button in the upperrighthand corner of the contact screen.

G*⊗*SpotCheck

Save-A-Lot User Guide

🖬 VZW Wi-Fi 🗢 11:01 AM	108
Choose a Place Place Details	
Walmart 1450 Johns Lake Rd, Clermont, FL 34711	3.3mi
January 2018	
Price Check Wed, Jan 24 at 2:43 PM MST by Store 302	0
Missions Contacts	listory

•••• Verizon 夺	9:39 AM	しょ 🛛 🗖
Place Details	Tasks	
6/6 R	equired 2/3 Optiona	l i
Product Catego Please select all the	ry(s) in-service at apply	d 🗸
Edit 2 Selections		•
Additional comr	nents	E
	Add Answer	
How would you overall status? Based on today's in would describe the	rate the individ nteractions rate ho individual's statu:	l ual's
Unsupportive		•
cancel	SI	ubmit

🖬 VZW Wi-Fi 🗢	11:02 AM	103 🔳
	Recent Activity	
Price Check @ Aldi 2503 S. Highwa	ay 27, Clermont, FL	9
34711-6788 SUBMITTED Wee	d, Jan 24 at 2:53 PM MS	т >
Price Check	(0
1450 Johns Lal	ke Rd, Clermont, FL d, Jan 24 at 2:43 PM MS	34711

History

Tap the 'History' button to view Missions that were previously completed at your selected Place.

**This will be a very useful way to confirm whether a store check has been completed at that location for the given week.

Tapping on the Mission Response itself will display the information recorded on that visit and give you the ability to Share the response (see p. 4 for additional information).

Place Detai	s Sections	
Price Checl Complete the for Price of each ite	K bllowing mission to c em listed.	apture the
C	0/25 Required 0 Option	nal
Dairy Secti 0/10 Required	0 Optional	
Produce 0/5 Required	0 Optional	
Grocery 0/6 Required	0 Optional	
Meat 0/4 Required	0 Optional	



Starting a Mission

From the Place Details Mission tab, tap the Mission you would like to complete.

Start the Mission by tapping the orange "Start Mission" button.

Note: You are able to start a Mission without an internet connection as long as you have previously loaded the Place and Mission you need to complete. You can load this info by refreshing the Choose a Place screen when you have a strong Wifi or LTE connection.

Submit Mission

9

Once all required Tasks are complete the status bar at the top of the screen will turn green. Tap the orange button to Submit the Mission Response. A green banner indicates successful submission.

If you do not have a strong internet connection, your Mission response will be saved in your Recent Activity until you next connect to a strong internet signal, at which time it will automatically submit. This will be indicated by a gray banner.

n III VZ	W Wi-Fi 🗢 11:02 AM		1 10 % 💻
	Save-A-Lot	ł	
	retail.store.00302@instore.save-a-lot.com	Q	Search
•	Choose a Place		ALL
Ø	My Recent Activity		2503 S. 34711-6
0	Anywhere Missions		
SETT	INGS & HELP	•	Walma 1450 Jol
?	Contact Support		
Ċ	Sign Out		
ABOU	Л		
Ø	Privacy Policy		
Vers	sion 4.9.1 build 422		
			1

Menu

10

For more options, tap the menu icon (3 lines) in the top left corner of the screen.

From the menu, you can view recently submitted and in progress Missions or contact our Support Team for assistance.

Recent Activity

Submitted Missions and those that are in progress can be accessed from Recent Activity. You will be able to view submitted Missions for up to 30 days and submit In Progress Missions for up to10 days after they were started.

Tap the Mission Response to view more information or Share the Response.



Dairy Section

Fruits and Vegetables Section 3/3 Required 0/1 Optional



Sharing

You can share a previously submitted Mission Response in the History of a place or in the Recent Activity tab of the Main Menu.

Tapping the Share icon at the bottom of the screen will display sharing options.

G@SpotCheck

Save-A-Lot User Guide

NII VZW Wi-Fi 중 11:03 AM ◀ ♥ \$ ■)
Price Check Or Complete the following mission to capture the Price of each item listed.
Wed, Jan 24 at 3:53 PM
30/30 Required 0/10 Optional Dairy Section 27/27 Required 0/9 Optional
Fruits and Vegetables Section 3/3 Required 0/1 Optional
Share a Link
Open in Safari
Send Me a PDF
Cancel

Sharing, cont.

13

Tapping the sharing icon will allow you to share a link of the Mission response via SMS, Email, or various other mediums depending on your device's settings. You may also open the link to view it in your device's default web browser, or send yourself a PDF via email.



Reaching Support

You can contact our Support Team for assistance by tapping the menu icon (3 lines) in the top left corner of the screen.

From here, you will be able to connect with our Support team via Email, Text and Phone. You can also access our Help Center here as well.

General App Tips

1. Make sure Location Services are turned on for GoSpotCheck in your device's Settings. Don't worry, we are not pulling your location very often! We only need this information to show you available Missions when you're ready to complete them.

2. Make sure your operating system is up to date. You can do this in the App Store for iPhone/iPad (iOS software) or in the Google Play Store for Android devices.

3. Be sure you have a strong cellular data or WiFi connection when you first log into the app to ensure your device has downloaded the most updated information from your Save-A-Lot's system. You can refresh this by pulling down on the "Choose A Place" page while connected. Once your device has fully downloaded all information, you will be able to work offline if necessary. We highly recommend connecting to internet as often as possible, however, to ensure your Missions stay up to date.

4. If the Place you are visiting does not show up in the app, try to refresh the "Choose A Place" screen (pull down to refresh). If the Place is still not showing up, please feel free to reach out to Support (see #14, above).