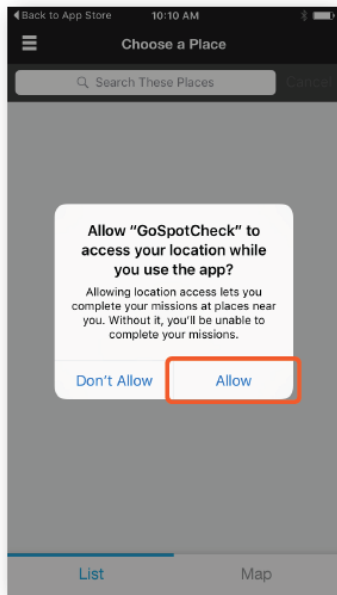


# Save-A-Lot App User Guide

1. Go-Spot-Check App Download
2. Completing Missions
3. FAQs



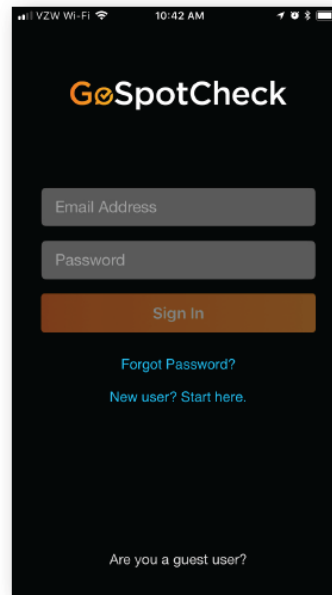


## 1 Activate Location Services

Download the GoSpotCheck app for your smartphone using the link in your email invitation, or by searching for "GoSpotCheck Team" in the App Store.

You must click "Allow" when asked about location services.

The app is location-dependent and will update you with available missions based on your GPS location as well as your Save-A-Lot store association.



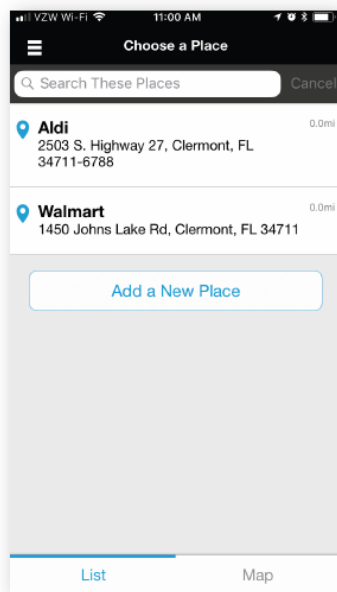
## 2 Sign In

Enter your Save a Lot store-specific email address:

retail.store.xxxxx@instore.save-a-lot.com

Enter your password. Your password is "savealotxxxxx", meaning the word "savealot" with a lower case "s", followed by your 5-digit store number.

If you have questions about logging in, please contact GoSpotCheck support (see page 4). They will be able to assist you.

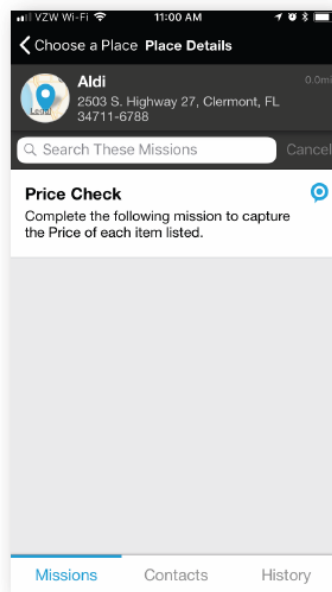


## 3 Choose a Place

Select a Place for additional info or to begin a Mission.

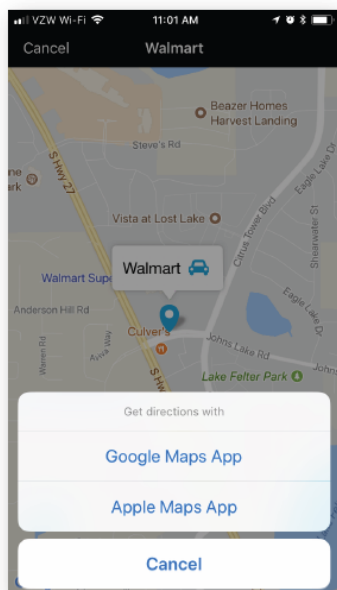
Pull down on the Choose a Place screen to refresh Places and Missions.

**Please note:** You will only have access to the Aldi and Walmart locations that are closest to your assigned Save-A-Lot store. These are the locations where you will be conducting your price checks.



## 4 Place Details View

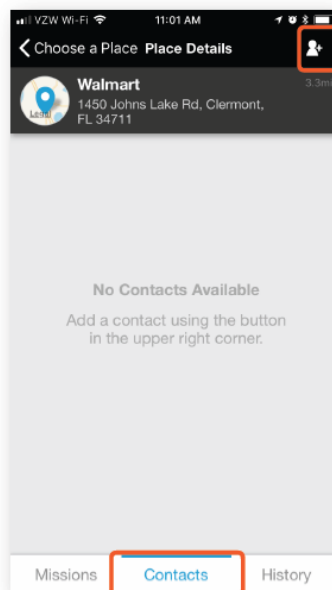
When you select a Place from the Choose a Place Screen, you will be brought to the Place Details page. From here you can choose to complete your Price Check Mission or view additional information about the Place.



## 5 Directions to a Place

After you have selected a Place, you can get directions by tapping the map icon with the blue pin to the left of the Place name/address.

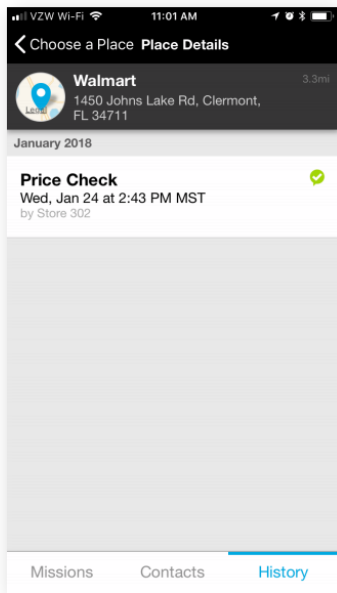
From this map, tap the small blue car icon to the right of the Place title to open directions in Google® Maps or Apple® Maps.



## 6 Contacts

Contact information for each Place can be stored within the GoSpotCheck application. After selecting the appropriate Place, access Contacts by tapping the 'Contacts' tab at the bottom of the screen.

Add additional contacts by tapping the new contact button in the upper-right hand corner of the contact screen.



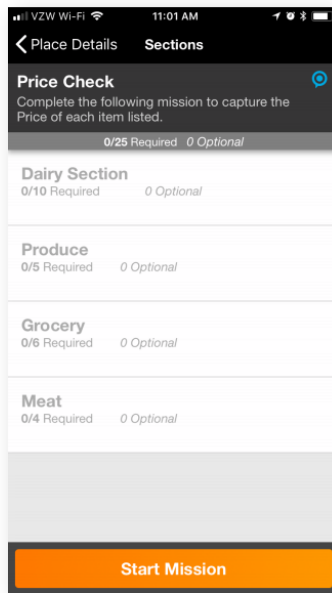
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## History

Tap the 'History' button to view Missions that were previously completed at your selected Place.

\*\*This will be a very useful way to confirm whether a store check has been completed at that location for the given week.

Tapping on the Mission Response itself will display the information recorded on that visit and give you the ability to Share the response (see p. 4 for additional information).



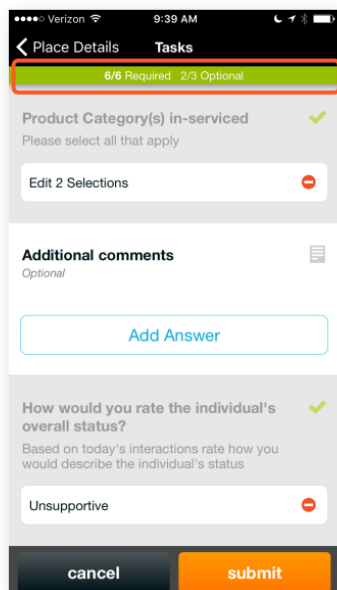
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## Starting a Mission

From the Place Details Mission tab, tap the Mission you would like to complete.

Start the Mission by tapping the orange "Start Mission" button.

**Note:** You are able to start a Mission without an internet connection as long as you have previously loaded the Place and Mission you need to complete. You can load this info by refreshing the Choose a Place screen when you have a strong Wifi or LTE connection.

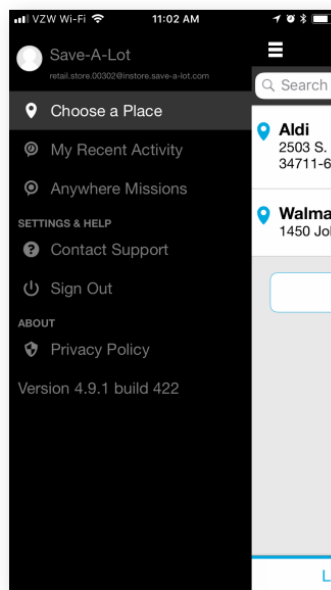


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## Submit Mission

Once all required Tasks are complete the status bar at the top of the screen will turn green. Tap the orange button to Submit the Mission Response. A green banner indicates successful submission.

If you do not have a strong internet connection, your Mission response will be saved in your Recent Activity until you next connect to a strong internet signal, at which time it will automatically submit. This will be indicated by a gray banner.

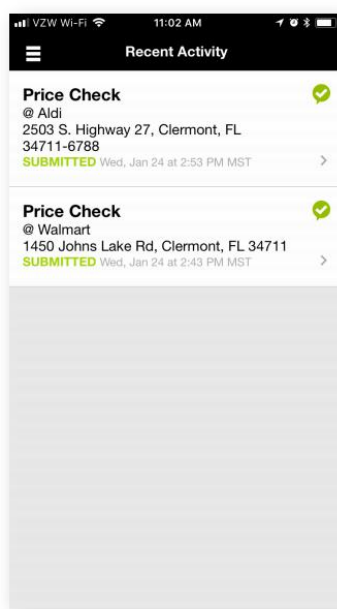


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## Menu

For more options, tap the menu icon (3 lines) in the top left corner of the screen.

From the menu, you can view recently submitted and in progress Missions or contact our Support Team for assistance.

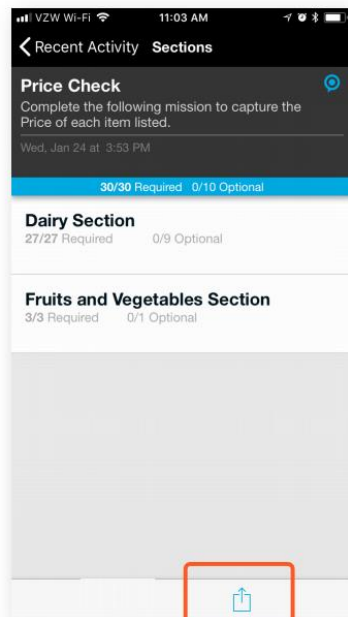


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## Recent Activity

Submitted Missions and those that are in progress can be accessed from Recent Activity. You will be able to view submitted Missions for up to 30 days and submit In Progress Missions for up to 10 days after they were started.

Tap the Mission Response to view more information or Share the Response.



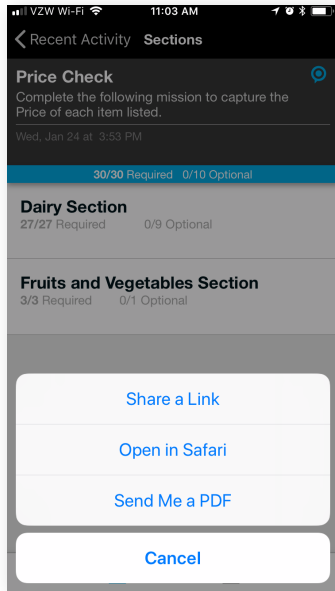
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## Sharing

You can share a previously submitted Mission Response in the History of a place or in the Recent Activity tab of the Main Menu.

Tapping the Share icon at the bottom of the screen will display sharing options.

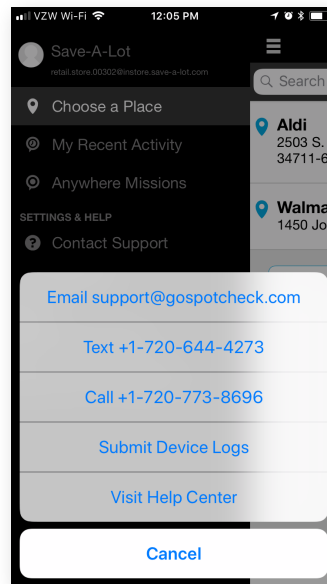




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## Sharing, cont.

Tapping the sharing icon will allow you to share a link of the Mission response via SMS, Email, or various other mediums depending on your device's settings. You may also open the link to view it in your device's default web browser, or send yourself a PDF via email.



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## Reaching Support

You can contact our Support Team for assistance by tapping the menu icon (3 lines) in the top left corner of the screen.

From here, you will be able to connect with our Support team via Email, Text and Phone. You can also access our Help Center here as well.

## General App Tips

1. Make sure Location Services are turned on for GoSpotCheck in your device's Settings. Don't worry, we are not pulling your location very often! We only need this information to show you available Missions when you're ready to complete them.
2. Make sure your operating system is up to date. You can do this in the App Store for iPhone/iPad (iOS software) or in the Google Play Store for Android devices.
3. Be sure you have a strong cellular data or WiFi connection when you first log into the app to ensure your device has downloaded the most updated information from your Save-A-Lot's system. You can refresh this by pulling down on the "Choose A Place" page while connected. Once your device has fully downloaded all information, you will be able to work offline if necessary. We highly recommend connecting to internet as often as possible, however, to ensure your Missions stay up to date.
4. If the Place you are visiting does not show up in the app, try to refresh the "Choose A Place" screen (pull down to refresh). If the Place is still not showing up, please feel free to reach out to Support (see #14, above).